

Meeting Minutes and Actions

Item	Agenda Topic	Discussion Leader	Comments	Action	Status
Day 1 – Chair, Randy Ingram, ExxonMobil & Vicki Huebler , ION					
1	Introductions and safety briefing	Vicki Huebler Randy Ingram		<ul style="list-style-type: none"> None 	
2	Review of April Minutes	Randy Ingram Vicki Huebler		<ul style="list-style-type: none"> Consider presentation of OGP Lifesaving Rules for future forum 	<ul style="list-style-type: none"> Considering for Spring 2013
				<ul style="list-style-type: none"> OGP Geophysical Mini site & member site still needs improvement 	<ul style="list-style-type: none"> In progress
				<ul style="list-style-type: none"> IAGC Lifesaving Rules workgroup established for seismic risks 	<ul style="list-style-type: none"> Al Rayner Chairman and workgroup volunteers established
				<ul style="list-style-type: none"> Working with ISNetWorld to develop Seismic category 	<ul style="list-style-type: none"> ongoing
				<ul style="list-style-type: none"> Looking for volunteers for OGP Temporary Accommodations workgroup 	<ul style="list-style-type: none"> Need volunteers
				<ul style="list-style-type: none"> Still working on ideas to get Land Step change meeting outside of North American 	<ul style="list-style-type: none"> We have ability to get meeting sponsored but we need commitment to send participants to meeting
3	OGP 210 Update	Neil Cave	Draft Report 453 Circulating goal of Publication end of year	<ul style="list-style-type: none"> Comments to be returned to Vicki or Walt by Sept 21st 	<ul style="list-style-type: none"> Will return comments to Jeff Howell that will go back to committee
4	GCMSA Workgroup update	Randy Ingram	Workgroup ongoing	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Ongoing workgroup meetings
5	OGP 292 Update	Randy Ingram	Workgroup ongoing	<ul style="list-style-type: none"> Additional volunteers welcome 	<ul style="list-style-type: none"> Ongoing workgroup meetings
			PetroSkills added to Workgroup		

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6	IAGC Security sub-committee	David Rash	Circulation of Draft copy circulating Sept 6th	<ul style="list-style-type: none"> Create IAGC Security website within IAGC website 	<ul style="list-style-type: none"> Ongoing
			Target to get to Steering Committee before end of year	<ul style="list-style-type: none"> Return comments on Draft 	<ul style="list-style-type: none"> Ongoing
				<ul style="list-style-type: none"> Need to get Document editor/formatter 	<ul style="list-style-type: none"> Editor to be identified depending on requirements / needs as determined by Subcommittee review/comments.
7	Other OGP Activities	Stewart Fraser	Updates on OGP Safety, Security and Health Committees. Another Marine Subcommittee is attempting to form, but having difficulty.	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> Ongoing
8	Environmental Sub Committee	Sarah Tsoflais	Committee completed review of Environmental manual	<ul style="list-style-type: none"> Final draft to IAGC HSE steering committee by Nov 2012 	<ul style="list-style-type: none"> Ongoing workgroup meetings
9	Sound & Marine Life Workgroup Update	Sarah Tsoflais	Goal 2013 :PAM documentation	<ul style="list-style-type: none"> Need new Chair for Committee 	<ul style="list-style-type: none"> Walt will work with staff to find a volunteer for Chairperson
				<ul style="list-style-type: none"> Additional volunteers needed for Workgroup 	<ul style="list-style-type: none"> Requesting for Volunteers for the workgroup
10	Marine Environmental Update	Sarah Tsoflais		<ul style="list-style-type: none"> IAGC compiling a Marine Animal Stranding web based resource 	<ul style="list-style-type: none"> Ongoing
11	EM Sub-Committee Update	Sarah Tsoflais	Working on: Glossary of EM terms Tender and contract guidelines Source guidelines	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Ongoing workgroup meetings
12	Small Boats Sub Committee	Jess Yeates	Changes to DNV Nordisk BAT Standard	<ul style="list-style-type: none"> Do we need Crew Transfer Committee / Workgroup within Small boat group 	<ul style="list-style-type: none"> Need decision – to be discussed at next Steering Committee meeting.

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12	Small Boats Sub Committee	Jess Yeates	Next small boat meeting in October	<ul style="list-style-type: none"> We need to define difference between Marine and OBC or TZ and create separate documents / guidance 	<ul style="list-style-type: none"> Need decision– to be discussed at next Steering Committee meeting.
13	Line Clearance Workgroup	Vicki Huebler	Workgroup ongoing	<ul style="list-style-type: none"> Working on Competency Checklist Working on non-powered tools 	<ul style="list-style-type: none"> Ongoing
14	High Potentials			<ul style="list-style-type: none"> Hipo's to be sanitized and uploaded to IAGC website 	<ul style="list-style-type: none"> Ongoing
15	Marine Step change	Jess Yeates	Next meeting Bergen hosted by Dolphin Geophysical Oct 24 & 25	<ul style="list-style-type: none"> A request for Photos of Back Deck operations for Posters. Send Photos to Mike Hodge 	<ul style="list-style-type: none"> Ongoing
16		Walt Rosenbusch Chip Gill	Provided updates on the following topics: GOM litigation Cook Inlet litigation Updating ABCs of Seismic Americas Offshore Committee to perform analysis of BOEM MMO report data	<ul style="list-style-type: none"> No Action 	<ul style="list-style-type: none"> Ongoing
				<ul style="list-style-type: none"> Suggestion to update ABC's of seismic 	<ul style="list-style-type: none"> To consider
17	Other Discussion from Floor		<ul style="list-style-type: none"> Bernard Marley provided an update on meeting with OCIMF on issue of viewing OVID marine audits. Suggestion made for OGP to develop a document on personnel transfers at sea. 	<ul style="list-style-type: none"> Follow-up with OCIMF Consider for potential work for OGP Geophysical HSSE Subcommittee or Marine Safety Subcommittee 	<ul style="list-style-type: none"> Waiting on feedback from OCIMF OGP Geophysical HSSE Subcommittee will discuss at next meeting
18	Next meeting	Mark Nelson		<ul style="list-style-type: none"> Considering Ok City, USA for next Spring 2013 site 	<ul style="list-style-type: none"> Working on decision and details

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19	Conclusions	Vicki Huebler Randy Ingram		<ul style="list-style-type: none"> Consider having Land PC meeting in conjunction with Spring 2013 meeting to encourage attendance 	<ul style="list-style-type: none"> Working on decision and details
				<ul style="list-style-type: none"> Presentations to be uploaded to IAGC website 	<ul style="list-style-type: none"> Ongoing

The attendance lists as well as all of the presentations are accessible on the IAGC website - <http://www.iagc.org/iagcogp-joint-global-hse-forums/>.

The HiPos from the Forum have also been uploaded to the website and can be accessed here - <http://www.iagc.org/HiPo-Alerts/>.